



Herbert Warehouse
The Docks
Gloucester
GL1 2EQ

Wednesday, 15 July 2015

TO EACH MEMBER OF GLOUCESTER CITY COUNCIL

Dear Councillor

You are hereby summoned to attend a **MEETING OF THE COUNCIL** of the **CITY OF GLOUCESTER** to be held at the Civic Suite, North Warehouse, The Docks, Gloucester, GL1 2EP on **Thursday, 23rd July 2015** at **7.00 pm** hours for the purpose of transacting the following business:

AGENDA

1. **APOLOGIES**

To receive any apologies for absence.

2. **MINUTES (Pages 9 - 14)**

To approve as a correct record the minutes of the Council Meeting held on 21 May 2015.

3. **DECLARATIONS OF INTEREST**

To receive from Members, declarations of the existence of any disclosable pecuniary, or non-pecuniary, interests and the nature of those interests in relation to any agenda item. Please see Agenda Notes.

4. **PUBLIC QUESTION TIME (15 MINUTES)**

The opportunity is given to members of the public to put questions to Cabinet Members or Committee Chairs provided that a question does not relate to:

- Matters which are the subject of current or pending legal proceedings or
- Matters relating to employees or former employees of the Council or comments in respect of individual Council Officers.

5. **PETITIONS AND DEPUTATIONS (15 MINUTES)**

A period not exceeding three minutes is allowed for the presentation of a petition or deputation provided that no such petition or deputation is in relation to:

- Matters relating to individual Council Officers, or
- Matters relating to current or pending legal proceedings

6. **ANNOUNCEMENTS (COUNCIL PROCEDURE RULE 2(VII))**

To receive announcements from:

- a) The Mayor
- b) Leader of the Council
- c) Members of the Cabinet
- d) Chair of Committees
- e) Head of Paid Service

ISSUES FOR DECISION BY COUNCIL

7. **SUSPENSION OF COUNCIL PROCEDURE RULES**

To waive Council Procedure Rules to allow the relevant officers to address the Council in respect of item 8 on the agenda.

8. **STATEMENT OF COMMUNITY INVOLVEMENT (Pages 15 - 50)**

To receive the report of the Cabinet Member for Housing and Planning which seeks formal adoption of the Council's Statement of Community Involvement following public consultation.

9. **APPOINTMENT OF ELECTORAL REGISTRATION OFFICER AND RETURNING OFFICER (Pages 51 - 54)**

To receive the report of the Monitoring Officer seeking approval for the appointment of an Electoral Registration Officer and a Returning Officer.

10. **DESIGNATION OF MONITORING OFFICER**

To receive the report of the Head of Paid Service seeking approval for the designation of a Monitoring Officer (to follow).

Please note that this report will be supplied as a supplement to the agenda when it is available.

11. **VARIOUS CONSTITUTIONAL AMENDMENTS (Pages 55 - 74)**

To receive the report of the Monitoring Officer which seeks approval for constitutional changes and which notes potential contractual changes required to comply with legislation on the dismissal of statutory officers.

12. **ANNUAL REPORT OF THE OVERVIEW AND SCRUTINY COMMITTEE FOR 2014-15 (Pages 75 - 100)**

To receive the report of the Chair of the Overview and Scrutiny Committee which sets out the work and achievements of the Committee during the year 2014-15.

13. **ANNUAL REPORT OF THE AUDIT AND GOVERNANCE COMMITTEE 2014-15 (Pages 101 - 110)**

To receive the report of the Chair of the Audit and Governance Committee which sets out the work and achievements of the Committee during the year 2014-15.

14. **QUESTIONS BY MEMBERS (COUNCIL PROCEDURE RULE 12)**

a) Written questions to Cabinet Members

No written questions have been received.

b) Leader and Cabinet Members' Question Time (45 minutes)

Any Member of the Council may ask the Leader of the Council or any Cabinet Member any question without prior notice, upon:

- Any matter relating to the Council's administration
- Any matter relating to any report of the Cabinet appearing on the Council's summons
- A matter coming within their portfolio of responsibilities

Only one supplementary question is allowed per question.

c) Questions to Chairs of Meetings (15 Minutes)

MOTIONS FROM MEMBERS

15. **NOTICES OF MOTION**

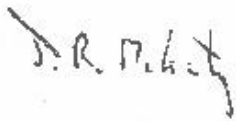
(1) MOVED BY COUNCILLOR HAIGH

"This Council agrees to set up a cross party working group to consider the implications of devolution within England for the City Council in the light of Leadership Gloucestershire's expression of interest to the DCLG to assume more powers."

(2) MOVED BY COUNCILLOR MCLELLAN

“This Council will write to the Local Government Association to ask them to seek government support for legislation to stop supermarkets throwing away food which has reached its sell by date and instead donate it to charity or use for animal feed and to support proposals by the EU Commission to recommend these ideas across the EU.”

Yours sincerely

A handwritten signature in dark ink, appearing to read 'J. R. McGinty', is written over a light grey rectangular background.

.....
Jon McGinty
Managing Director

NOTES

Disclosable Pecuniary Interests

The duties to register, disclose and not to participate in respect of any matter in which a member has a Disclosable Pecuniary Interest are set out in Chapter 7 of the Localism Act 2011.

Disclosable pecuniary interests are defined in the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 as follows –

<u>Interest</u>	<u>Prescribed description</u>
Employment, office, trade, profession or vocation Sponsorship	Any employment, office, trade, profession or vocation carried on for profit or gain. Any payment or provision of any other financial benefit (other than from the Council) made or provided within the previous 12 months (up to and including the date of notification of the interest) in respect of any expenses incurred by you carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract which is made between you, your spouse or civil partner or person with whom you are living as a spouse or civil partner (or a body in which you or they have a beneficial interest) and the Council (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged
Land	Any beneficial interest in land which is within the Council's area. For this purpose "land" includes an easement, servitude, interest or right in or over land which does not carry with it a right for you, your spouse, civil partner or person with whom you are living as a spouse or civil partner (alone or jointly with another) to occupy the land or to receive income.
Licences	Any licence (alone or jointly with others) to occupy land in the Council's area for a month or longer.
Corporate tenancies	Any tenancy where (to your knowledge) – (a) the landlord is the Council; and (b) the tenant is a body in which you, your spouse or civil partner or a person you are living with as a spouse or civil partner has a beneficial interest
Securities	Any beneficial interest in securities of a body where – (a) that body (to your knowledge) has a place of business or

- land in the Council's area and
- (b) either –
- i. The total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
 - ii. If the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, your spouse or civil partner or person with whom you are living as a spouse or civil partner has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

For this purpose, “securities” means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

NOTE: the requirements in respect of the registration and disclosure of Disclosable Pecuniary Interests and withdrawing from participating in respect of any matter where you have a Disclosable Pecuniary Interest apply to your interests and those of your spouse or civil partner or person with whom you are living as a spouse or civil partner where you are aware of their interest.

Access to Information

Agendas and reports can be viewed on the Gloucester City Council website: www.gloucester.gov.uk and are available to view five working days prior to the meeting date.

For further details and enquiries about this meeting please contact Tanya Davies, 01452 396125, tanya.davies@gloucester.gov.uk.

For general enquiries about Gloucester City Council's meetings please contact Democratic Services, 01452 396126, democratic.services@gloucester.gov.uk.

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Any recording must take place in such a way as to ensure that the view of Councillors, Officers, the Public and Press is not obstructed. The use of flash photography and/or additional lighting will not be allowed unless this has been discussed and agreed in advance of the meeting.

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- You should proceed calmly; do not run and do not use the lifts;
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building; gather at the assembly point in the car park and await further instructions;
- Do not re-enter the building until told by a member of staff or the fire brigade that it is safe to do so.